

## Marion County Hospital District

The regular scheduled meeting of the Board of Directors of the Marion County Hospital District was held on **Thursday the 11th day of December 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

**Board Members Present:** Chair: Karen Kent; Vice-Chair: Vivian Foster; Board Treasurer: Paulette Cooper; Board Secretary: Susan Anderson; Board Director: Michelle Ready; Board Director: Scott Nash; Board Director: Glen Farris

**Staff in Attendance:** Office Manager: Alicia Belt; Office Clerk: Debbie Graves

**Public in Attendance:** Becca Moore and Marshall Muse

**Public in Attendance via TEAMS:** Auditor: Andrea Sartin

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1. The meeting was called to order at 6:00 p.m. by Chair, Karen Kent and a quorum established.
  2. Chair, Karen Kent addressed the board on the key accomplishments by the Hospital District for 2025. Highlighting these bullet points: Staffing & Governance, Facility Improvements, Operational Enhancements, Technology & Public Engagement, Financial Management and Community Partnership & Client Referrals.
  3. Public Comments: No public comments were made.
  4. Board Chair, Karen Kent, officially swore in Glen Farris for 2025-2027 term by taking the Oath of Office and completed by signing during the regular scheduled meeting with Becca Moore, Moore Insurance Agency, to sign off for receipt of Director Bond.
  5. Auditor, Andrea Sartin with Forvis Mazars presented Fiscal Year 2024-2025 Audit Draft via TEAMS. Ms. Sartin first mentioned that the Governance Letter is to be presented to the board as required communication by Government Auditing Standards. She mentioned there was full cooperation by Office Manager, Alicia Belt, she supplied them everything they needed in a very timely manner and compared to on prior years, the accounts were current and were reconciled and provided a very clean and smooth audit. Audit standards require to report on an accrual basis so audit entries were related to the booking of accrual adjustments to true up net position to prior year audit numbers and corresponding balance sheet. Also an entry to properly record accounts payables and adjusted tax revenue to received balances. Although we had accrual entries, there were no material entries this year. She stated as recalled from last year, there were several entries needed, but because of all accounts being well reconciled on a monthly basis, there were none this year. No written findings this year.

Summary Statement of Net Position: At the end of September 2025 – Total Net Position was \$2,460,797. Summary Statement of Changes in Net Position – Total Revenue - \$517,841, Total Expenses - \$275,754 leaving a Change in Net Position - \$242,087 compared to \$226,815 in 2024. Glen Farris questioned the property tax rate decrease from

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4.3% in 2024 to 3.9% in 2025. Auditor explained that the rate was not decreased but offset by increase in valuation. Effective tax rate being 3.9%. Auditor is prepared to proceed with final issuance. They will send Management Representation Record for final consent of completed audit, via DocuSign or electronic signature for Chair to complete.

Motion by Vivian Foster that once changes are made and final document is signed by Chair that audit is to be uploaded on website. Second by Michelle Ready. All in Favor. Motion carried.

6. Motion by Vivian Foster to approve as written November 13, 2025 Regular Board Meeting Minutes. Second by Paulette Cooper. Vivian Foster, Paulette Cooper, Susan Anderson, Michelle Ready and Scott Nash were in favor. Glen Farris abstained from vote, as he was not serving on the Board at the time of reference meeting minutes. Motion carried.
7. Motion by Vivian Foster to approve payroll from November 15-30, 2025 and December 1 – 15, 2025 as presented. Second by Paulette Cooper. All in favor. Motion carried.
8. A discussion was held regarding the All Lanes office lease. No action was taken at this time. To be discussed at next month's meeting after Chair, Karen Kent has further discussion with Mr. Cliff Shaw.
9. Discussion was had regarding the condition of light fixtures in the All Lanes office space, as the old heavy lights were falling from the ceiling. Motion by Vivian Foster was made to approve to have lights/ceiling fixed. Second by Scott Nash. All in favor. Motion carried.
10. Reviewed 2026 Holiday Calendar Schedule. It was requested by Vivian Foster to add the QR code to the top right corner. Motion by Susan Anderson to accepted the Holiday Scheduled dates. Second by Michelle Ready. All in Favor. Motion carried.
11. Discussed the purchase of an office AED defibrillator for emergency situations. Motion by Paulette Cooper for the purchase of the AED defibrillator business package as presented. Second by Glen Farris. All in favor. Motion carried.
12. Glen Farris had researched the ADA Compliance for websites and gave the board a briefing of material researched regarding what is required, why it matters and a potential action plan in order to be in full compliance by April 2027. No action needed at this time. Discuss in first quarter of 2026.
13. Motion by Michelle Ready to add Vivian Foster to all banking accounts as signature. Second by Scott Nash. All in favor. Motion carried.

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14. Motion by Michelle Ready to close out/ cash out First National Bank CD #2 with old rate of 1.05% and put into a new CD at 2.75%. Second by Paulette Cooper. All in favor. Motion carried.
15. Motion by Vivian Foster to move current East Texas Professional Credit Union Accounts, Share Savings, Business Checking, and Money Market Plus accounts to same checking, savings and money market accounts at VeraBank. Then close all 3 accounts at East Texas Professional Credit Union Total of \$60,723.11 as of November 30, 2025. Second by Susan Anderson. All in favor. Motion carried.
16. Discussed the presented "Why We Pay Taxes" flyer. Recommendation to add QR code to lower right hand corner of flyer. Motion by Glen Farris to start using the presented flyer with recommended changes. Second by Vivian Foster. All in favor. Motion carried.
17. Consider Financial Reports. Board reviewed financial reports. There were no changes or corrections noted to reports. Motion by Paulette Cooper to approve all reports and file for audit. Second by Vivian Foster. All in favor. Motion carried.
18. Office Manager informed the Board of the following items:
  - A. The Office Manager provided an update on the continued collaboration with MCHARC. She reported on the recent TEAMS meeting she attended, including the current status of the building MCHARC intends to utilize through JISD. She also highlighted the ongoing partnerships with UT Health Center and Community Healthcare, noting their presence in Jefferson to support preventive medical care and training initiatives. Additionally, she discussed how MCHD will coordinate with MCHARC to facilitate transportation services through Go Bus. The Board further directed the Office Manager to discuss arrangements for transportation payments to be made by the hospital district.
19. Committee Reports
  - A. Building and Maintenance Committee
    1. Discussed that the gutters were installed and have been a huge improvement to the facility. The yard maintenance has continued and will continue to come weekly until leaves have all fallen. The lights in entry way outside had been replaced, but are still having issues. They will complete in near future. Along with the pot hole in the driveway entrance and flower bed.
  - B. Indigent Healthcare Representative
    1. Discussed new report provided with Indigent Healthcare YTD totals per client. Will continue to provide this report each month moving forward.
20. CLOSED EXECUTIVE SESSION. The board entered into closed session at 7:29 pm
  - A. Deliberations concerning personnel matters. (Pursuant to Government Code

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551.074).

- B. Deliberations involving Medical or Psychiatric Records of Individuals, (pursuant to Government code 551.0785).

21. Reconvene in Open Session at 7:47 pm

- A. Motion by Michelle Ready to accept Indigent Care Case number 2526-05, for Indigent Care Program as applicants qualify. Second by Vivian Foster. All in favor. Motion carried.

22. Recommendations for Next Month's Agenda.

- A. Update on All-Lanes Lease Agreement
- B. Discuss and take action on Transportation
- C. Follow-up on repairs, i.e., lights, smoke/CO2 detectors, parking lot entrance.
- D. MCHARC Office Space
- E. Additional MCHD website content
- F. MCHD social media presence
- G. Review By-Laws
- H. Update on Final Audit

23. Motion to adjourn by Susan Anderson. Second by Michelle Ready. All in favor. Motion carried.

Meeting Adjourned: 7:56 pm

Duration of Meeting: 1 Hours and 56 minutes

 Approved in Open Meeting on January 8, 2025.